

APPENDIX 1

COPY APPLICATION FORMS AND RELATED PAPERWORK

Licensing (Scotland) Act 2005
The Occasional Licence (Scotland) Regulations 2007
Application for an Occasional Licence

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

To:	
The Depute Clerk Aberdeenshire Licensing Board Aberdeenshire Council Legal & Governance Viewmount Arduthie Road Stonehaven AB39 2DQ	
1. LICENCE DETAILS (see note 1)	
Premises licence number (if applicable)	
Personal Licence number (if applicable)	
Name of voluntary organisation (if applicable)	

2. PERSONAL DETAILS.			
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname	Stolte		
Forenames	Christian		
DATE OF BIRTH	Day	Month	Year

ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES

[REDACTED]

TELEPHONE NUMBERS

Daytime
Evening
Mobile

[REDACTED]

FAX NUMBER

E-mail address (if you would prefer us to correspond with you by e-mail)

[REDACTED]

3. THE PREMISES

Description of Premises

Farm steading

Description of activities to be carried on in the premises

Sale of Alcohol for off premises only.

Full postal address of premises which this application refers to

The Steading, Home Farm, Kingcausie Maryculter Aberdeen AB12 5FR

4. DURATION OF LICENCE

From: 01/03/24 to 14/03/24

To:

5. Is alcohol to be sold on & off the premises YES/NO* - provide relevant details as to hours requested when alcohol will be sold on/off the premises *delete as appropriate	
Times for sale of alcohol for consumption on premises No sale for consumption on premises	Times for sale of alcohol for consumption off premises 10-22
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises no other activities	
6. CHILDREN (see note 2) This section must be completed where alcohol is for sale for consumption on the premises.	
Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed) XX	
Age of children or young persons permitted entry not permitted	Times at which children or young persons permitted entry not permitted
Parts of premises to which children or young persons permitted entry No access	

7. CHECKLIST	
I have – Please tick yes	
• Made or enclosed payment of the fee for the application	<input type="checkbox"/>

8. SIGNATURE AND DECLARATION BY APPLICANT (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief **and the appropriate persons have read the attached privacy notice.**



NOTES

GDPR

The applicant, and, where the applicant is a company, business or other body, any person who has supplied personal information as part of this application **MUST READ AND UNDERSTAND THE ATTACHED PRIVACY NOTICE.**

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organization

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

(<http://opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

APPENDIX 1

SUPPLEMENTARY INFORMATION

<p>1. Event</p> <p>(a) Please detail the type of event (e.g. birthday party, anniversary celebration, ceilidh, etc).</p> <p>(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc).</p>	<p>(a) Pick up of cider during pre-arranged times within normal business hours.</p> <p>(b) none</p>
<p>2. Attendance</p> <p>(a) Approximately how many people are expected to attend?</p> <p>(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)</p> <p>(c) In the main, what age group will form the majority of those attending? Tick one box.</p> <p>(d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)</p>	<p>Under 18 <input type="checkbox"/> a) 10</p> <p>18 - 30 <input type="checkbox"/></p> <p>30 - 50 <input checked="" type="checkbox"/> b) previous events</p> <p>Over 50 <input type="checkbox"/></p> <p>d) private invitation</p>
<p>3. Stewarding</p> <p>Please note it is an offence under the Private Security Industry Act 2001 to <u>employ</u> unlicensed door stewards. Unpaid volunteers performing this function are not covered by the Act, however. More information can be found at http://www.the-sia.org.uk/home</p> <p>(a) Please state the number, if any, of stewards to be employed at the event.</p> <p>(b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.</p>	<p>(a) 0</p> <p>(b) 0</p>

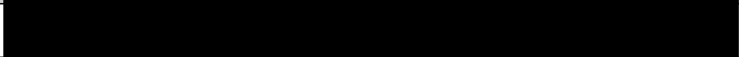
<p>4. <u>Layout Plans</u> Please indicate if -</p> <p>(a) there is a plan attached to a Public Entertainment Licence issued for the premises; or</p> <p>(b) the premises is a registered club which has been issued with a premises licence; or</p> <p>(c) attach a detailed layout plan of the venue with the application</p>	<p>(a) YES/NO NO</p> <p>(b) YES/NO NO</p> <p>(c) Plan attached YES/NO</p>
<p>5. <u>Applications Lodged by Voluntary Organisations or Registered Clubs Only</u> Please list the dates of previous occasional Licences granted by the Board between 1st January and 31st December</p>	<p>YES</p> <p>n/a</p>
<p>6. Will alternatives to glass receptacles be provided?</p>	<p>YES/NO</p> <p>YES</p>
<p>7. Where the event is for more than 100 persons, or where the event is relating to a Voluntary Organisation where more than four occasional licences per year are applied for, please give details here of the person trained to personal licence holder standard</p>	<p>n/a</p> <p>Please attach a copy of your training certificate to this application</p>

LICENSING OBJECTIVES

All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objective.

8. How will you prevent Crime and Disorder at the event?	Event is not open to the general public and will not be announced. Sole purpose is pre-arranged pickup by customers. No money will be handled, all pre-paid or card payments. No cash on premises.
9. How will you secure Public Safety at the event?	Door will be closed at all times and locked and secured when necessary. Pick-up of alcohol will be arranged with individuals only, no walk ins.
10. How will you prevent Public Nuisance at the event?	No consumption of alcohol, only pick-up. Location is in rural area away from housing. No noise or other entertainment.
11. How will you promote and protect Public Health at the Event?	Display of challenge 25 poster. The barn is well ventilated and facilitates social distancing.

12. How will you protect Children from Harm at the Event?	No children allowed inside premises.
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<p>SIGNATURE AND DECLARATION BY APPLICANT DECLARATION</p> <p>IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION</p> <p>(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))</p> <p>The contents of this Application are true to the best of my knowledge and belief.</p>	
Signature	

PLEASE SUBMIT THIS SHEET WITH YOUR OCCASIONAL LICENCE APPLICATION FORM

FOR OFFICIAL USE ONLY	
DATE RECEIVED AT SERVICE POINT	
NAME OF CUSTOMER SERVICE ADVISOR	
CUSTOMER SERVICE ADVISOR SIGNATURE	

SUBMITTED AT WHICH SERVICE POINT?						
BANFF	ELLON	HUNTLY	INVERURIE	PETERHEAD	STONEHAVEN	TURRIFF

Occasional Licence Application LAOCC/03282/23

Question	Response
Date Application Received	02/02/2024
Date licence is required for	15/03/2024
Date licence is to end	28/03/2024
Premises licence number	
Personal Licence number	[REDACTED]
Name of voluntary organisation	
Enter the dates of previous occasional Licences granted by the Board between 1st January and 31st December (optional)	
Forenames	Christian
Surname	Stolte
Date of birth	[REDACTED]
Address	[REDACTED]
Town	[REDACTED]
Postcode	[REDACTED]
Email address	[REDACTED]
Telephone number	[REDACTED]
Mobile number	[REDACTED]
Description of Premises	Barn
Description of activities to be carried on in the premises	Sale of Alcohol
Full postal address of premises	The Steading, Home Farm, Kingcausie Maryculter Kincardineshire AB12 5FR
Is alcohol to be sold off the premises?	Yes
Time alcohol will be on sale for consumption off premises from	10:00
Time alcohol will be on sale for consumption off premises to	22:00
Is alcohol to be sold on the premises?	No
What type of event is to be held?	Sale of Alcohol for off-premises consumption only.
What entertainment, if any, will be provided?	none
Approximately how many people are expected to attend?	20
How was this figure obtained?	previous events
What age group will form the majority of those attending?	30 - 50
How is access gained to the event?	private invitation only
How many Security Industry Authority (SIA) stewards will be employed at the event?	0

Question	Response
How many volunteer stewards will be at the event?	0
Will alternatives to glass receptacles be provided?	Yes
Is the premises a registered club which has been issued with a premises licence?	No
Is a plan attached to a Public Entertainment Licence issued for the premises?	No
Uploaded file name	Premises-plan_the wee Scottish cider company.pdf
How will you prevent crime and disorder at the event?	Event is not open to general public and will not be announced. Sole purpose is pre-arranged pickup by customers. No money will be handled, pre-paid or card payments only. No cash on premises.
How will you secure public safety at the event?	Door will be closed at all times and locked and secured when necessary. Pick-up of alcohol will be arranged with individuals only, no walk ins.
How will you prevent public nuisance at the event?	No consumption of alcohol, only pick-up. Location is in rural area away from housing. No noise or other entertainment.
How will you promote and protect public health at the event?	Display challenge-25 poster. The barn is well ventilated and facilitates social distancing. Encourage parents to talk to their children about alcohol and drug abuse.
How will you protect children from harm at the event?	No children allowed inside premises.

The wee Scottish cider company Ltd.
Company nr SC646721, registered at Companies House Endinburgh
11th November 2019
Owner: Christian Stolte
Office: [REDACTED]
Premises: The Steading, Home Farm, Kingcausie Maryculter
Kincardineshire AB12 5FR
Personal License: [REDACTED]

Plan of premises for packaging and distribution of cider.

